



JEEP ASSISTANT REGISTRATION



Register as a
JEEP Assistant

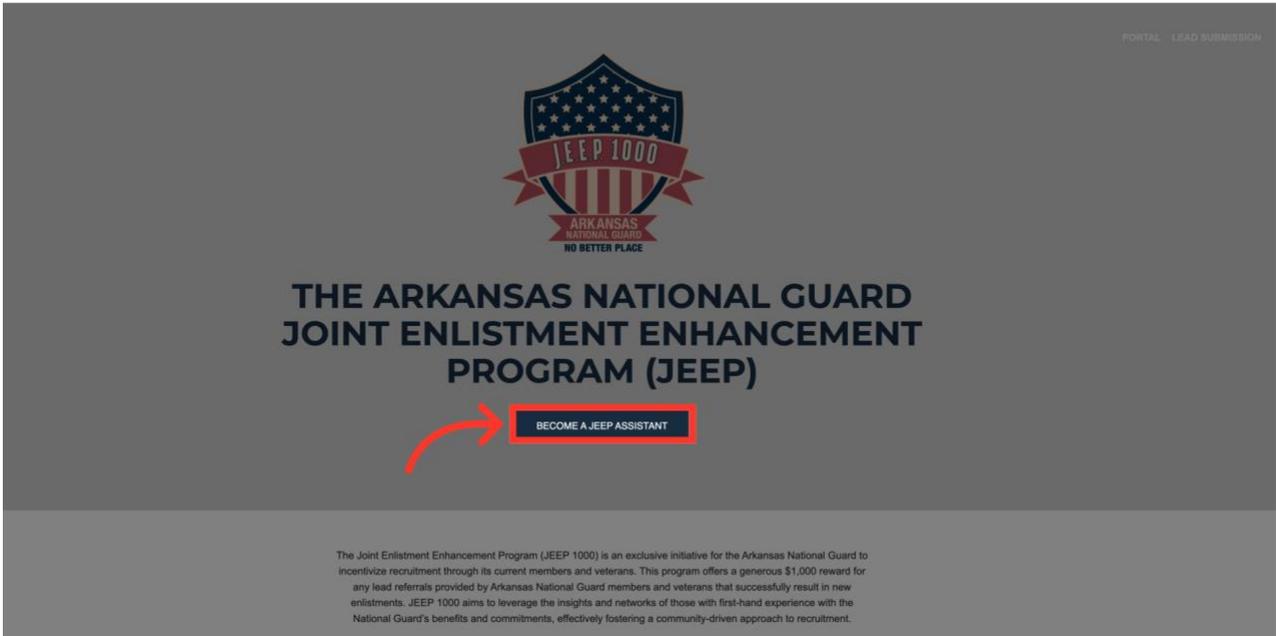
In this video, you'll learn how to register as a JEEP assistant.

Go to jeep1000.com

STEP BY STEP INSTRUCTIONS

01 Visit JEEP1000.com

Click "Become a JEEP Assistant"



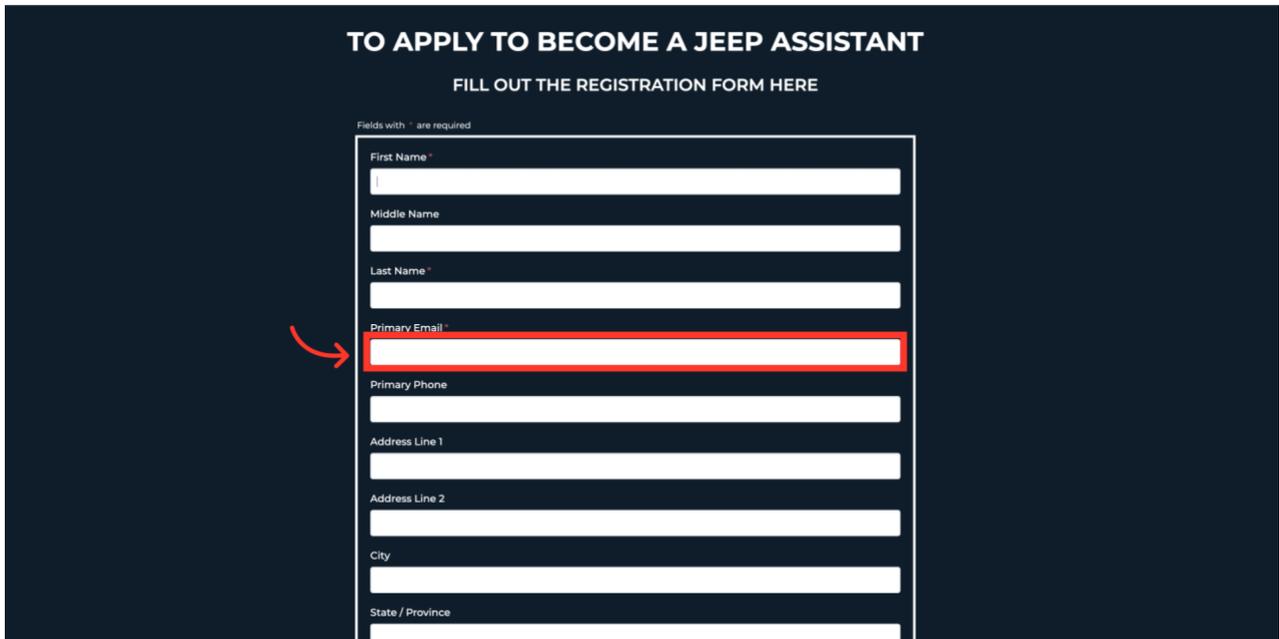
02 Apply to Become a JEEP Assistant

Fill out the registration form completely

The registration form is titled "TO APPLY TO BECOME A JEEP ASSISTANT" and "FILL OUT THE REGISTRATION FORM HERE". It includes a note: "Fields with * are required". The form fields are: First Name *, Middle Name, Last Name *, Primary Email *, Primary Phone, Address Line 1, Address Line 2, City, State / Province, and ZIP / Postal Code.

03 Enter a Valid Email Address

You will receive a JEEP portal invitation at this address. You should also use the same email when you submit leads.



TO APPLY TO BECOME A JEEP ASSISTANT
FILL OUT THE REGISTRATION FORM HERE

Fields with * are required

First Name *

Middle Name

Last Name *

Primary Email *

Primary Phone

Address Line 1

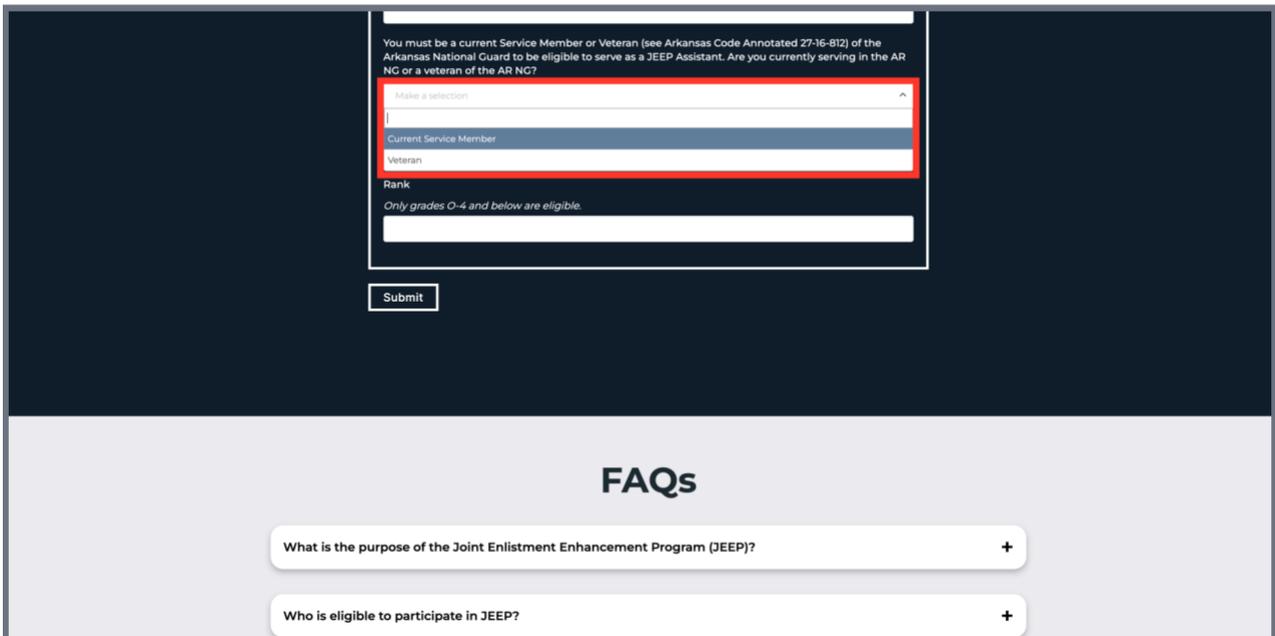
Address Line 2

City

State / Province

04 Answer the Questions about Your Service

The last three questions determine whether you're eligible to serve as a JEEP assistant. You must be a currently serving Guard member or veteran of the Arkansas National Guard.



You must be a current Service Member or Veteran (see Arkansas Code Annotated 27-16-812) of the Arkansas National Guard to be eligible to serve as a JEEP Assistant. Are you currently serving in the AR NG or a veteran of the AR NG?

Make a selection

Current Service Member

Veteran

Rank

Only grades O-4 and below are eligible.

Submit

FAQs

What is the purpose of the Joint Enlistment Enhancement Program (JEEP)? +

Who is eligible to participate in JEEP? +

05 Identify Your Branch of Service

Identify whether your service is in the Army or Air National Guard.

The screenshot shows a web form with a dark blue background. At the top, there is a text box containing the instruction: "You must be a current Service Member or Veteran (see Arkansas Code Annotated 27-16-812) of the Arkansas National Guard to be eligible to serve as a JEEP Assistant. Are you currently serving in the AR NG or a veteran of the AR NG?". Below this is a dropdown menu with "Veteran" selected. The next instruction is "Please identify whether you have served in the Army National Guard or Air National Guard." Below this is a dropdown menu with "Make a selection" at the top and two options: "Army National Guard" and "Air National Guard". The "Army National Guard" option is highlighted with a red border. Below the dropdown is a "Submit" button. At the bottom of the form, there is a section titled "FAQs" with two expandable questions: "What is the purpose of the Joint Enlistment Enhancement Program (JEEP)?" and "Who is eligible to participate in JEEP?".

06 Enter Your Rank

Only grades O-4 and below are eligible to be a JEEP assistant.

The screenshot shows a web form with a dark blue background. At the top, there is a text box containing the instruction: "You must be a current Service Member or Veteran (see Arkansas Code Annotated 27-16-812) of the Arkansas National Guard to be eligible to serve as a JEEP Assistant. Are you currently serving in the AR NG or a veteran of the AR NG?". Below this is a dropdown menu with "Veteran" selected. The next instruction is "Please identify whether you have served in the Army National Guard or Air National Guard." Below this is a dropdown menu with "Army National Guard" selected. Below the dropdown is a text box labeled "Rank" with the instruction "Only grades O-4 and below are eligible." The text box is empty and highlighted with a red border. Below the text box is a "Submit" button. At the bottom of the form, there is a section titled "FAQs" with two expandable questions: "What is the purpose of the Joint Enlistment Enhancement Program (JEEP)?" and "Who is eligible to participate in JEEP?".

07 Submit the Registration Form

Click "Submit"

The screenshot shows a registration form with the following fields:

- Veteran:** A dropdown menu with "Veteran" selected.
- Army National Guard:** A dropdown menu with "Army National Guard" selected.
- Rank:** A dropdown menu with "E-4" selected. A note above it states "Only grades O-4 and below are eligible."

A red box highlights the "Submit" button below the form.

Below the form is a section titled "FAQs" with two expandable questions:

- What is the purpose of the Joint Enlistment Enhancement Program (JEEP)?
- Who is eligible to participate in JEEP?

08 Submission Received!

You've completed the first step of JEEP Assistant registration.

The screenshot shows a confirmation screen with the following text:

TO APPLY TO BECOME A JEEP ASSISTANT
FILL OUT THE REGISTRATION FORM HERE

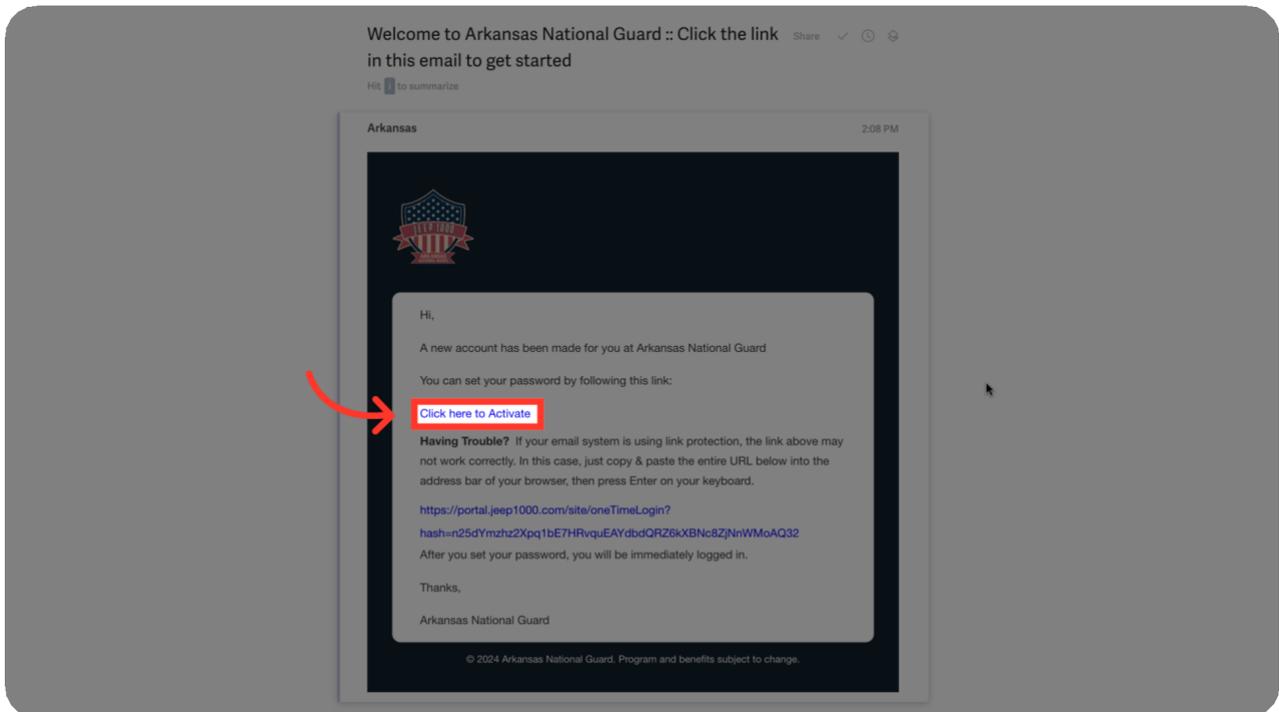
Submission Received

Thank you for registering to be a JEEP Assistant. You will receive an email invitation to join the JEEP 1000 Portal, where you will complete the rest of your onboarding paperwork.

A red box highlights the thank you message.

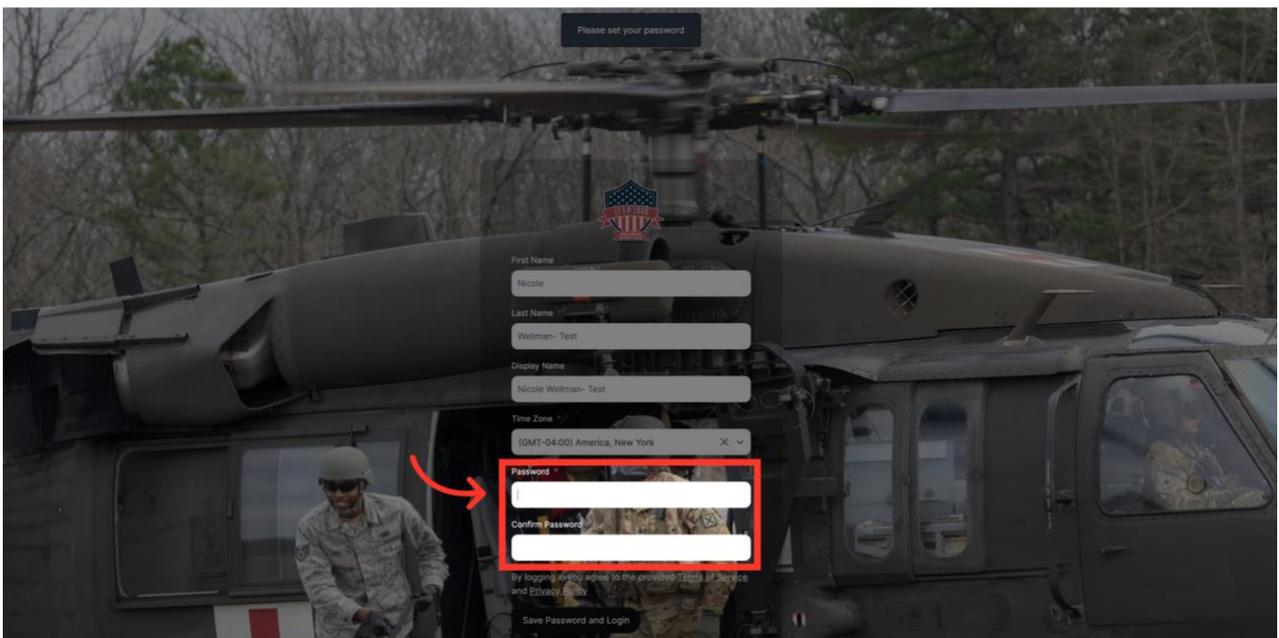
09 Check Your Email and Click the Link to Activate Your JEEP Portal Account

This will take you to the JEEP Portal to complete the registration process.



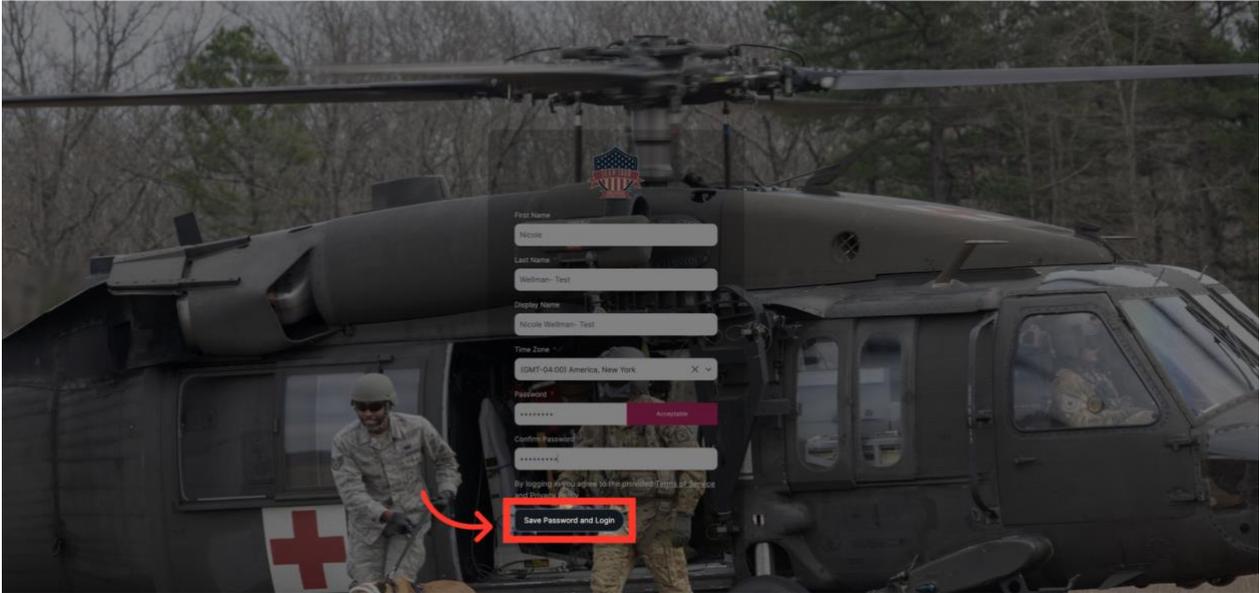
10 Set Your Password

Set your password.



11 Click "Save Password and Login"

And log in



12 Review the JEEP Agreement and Sign

This agreement signifies that you will uphold the JEEP standards.

The image shows a document titled "JOINT ENLISTMENT ENHANCEMENT PROGRAM (J.E.E.P.) FOR THE ARKANSAS NATIONAL GUARD". The document text is as follows:

FOR THE ARKANSAS NATIONAL GUARD

This agreement signifies that the JEEP ASSISTANT will uphold the following standards relative to J.E.E.P.:

1. The JEEP ASSISTANT agrees to be available to the prospective RECRUIT prior to enlistment or accession and provide information, guidance, mentorship, encouragement, and support until the prospective RECRUIT enlists into the Arkansas National Guard.
2. The RECRUIT must successfully enlist into the Arkansas National Guard and complete DD Form 4, and DD Form 1966 or NGB 377, and be assigned to a unit of the Arkansas National Guard. Other documents may be required for validation and certification purposes.
3. The JEEP ASSISTANT must be a member of the Arkansas National Guard or verified military veteran at the time of the enlistment or accession to validate the terms of this contract.
4. The JEEP ASSISTANT has reviewed the NGAR 2024-01 on the documents section of this website and is eligible for the JOINT ENLISTMENT ENHANCEMENT PROGRAM (J.E.E.P.)

I, _____, confirm that I have read and fully understand this document, and by confirming constitutes a legally binding signature.

TO APPROVE THIS DOCUMENT, TYPE YOUR NAME BELOW

Signature Name [Input Field]

Next

13 Click "Next"

JOINT ENLISTMENT ENHANCEMENT PROGRAM (J.E.E.P.)
FOR THE ARKANSAS NATIONAL GUARD

This agreement signifies that the JEEP ASSISTANT will uphold the following standards relative to J.E.E.P.:

1. The JEEP ASSISTANT agrees to be available to the prospective RECRUIT prior to enlistment or accession and provide information, guidance, mentorship, encouragement, and support until the prospective RECRUIT enlists into the Arkansas National Guard.
2. The RECRUIT must successfully enlist into the Arkansas National Guard and complete DD Form 4, and DD Form 1966 or NGB 377, and be assigned to a unit of the Arkansas National Guard. Other documents may be required for validation and certification purposes.
3. The JEEP ASSISTANT must be a member of the Arkansas National Guard or verified military veteran at the time of the enlistment or accession to validate the terms of this contract.
4. The JEEP ASSISTANT has reviewed the NGAR 2024-01 on the documents section of this website and is eligible for the JOINT ENLISTMENT ENHANCEMENT PROGRAM (J.E.E.P.)

I, **Nicole Wellman**, confirm that I have read and fully understand this document, and by confirming constitutes a legally binding signature.

Type Sign

TO APPROVE THIS DOCUMENT, TYPE YOUR NAME BELOW

Nicole Wellman

Next

14 Submit your Signature

Click to confirm your signature.

JOINT ENLISTMENT ENHANCEMENT PROGRAM (J.E.E.P.)
FOR THE ARKANSAS NATIONAL GUARD

This agreement signifies that the JEEP ASSISTANT will uphold the following standards relative to J.E.E.P.:

1. The JEEP ASSISTANT agrees to be available to the prospective RECRUIT prior to enlistment or accession and provide information, guidance, mentorship, encouragement, and support until the prospective RECRUIT enlists into the Arkansas National Guard.
2. The RECRUIT must successfully enlist into the Arkansas National Guard and complete DD Form 4, and DD Form 1966 or NGB 377, and be assigned to a unit of the Arkansas National Guard. Other documents may be required for validation and certification purposes.
3. The JEEP ASSISTANT must be a member of the Arkansas National Guard or verified military veteran at the time of the enlistment or accession to validate the terms of this contract.
4. The JEEP ASSISTANT has reviewed the NGAR 2024-01 on the documents section of this website and is eligible for the JOINT ENLISTMENT ENHANCEMENT PROGRAM (J.E.E.P.)

I, **Nicole Wellman**, confirm that I have read and fully understand this document, and by confirming constitutes a legally binding signature.

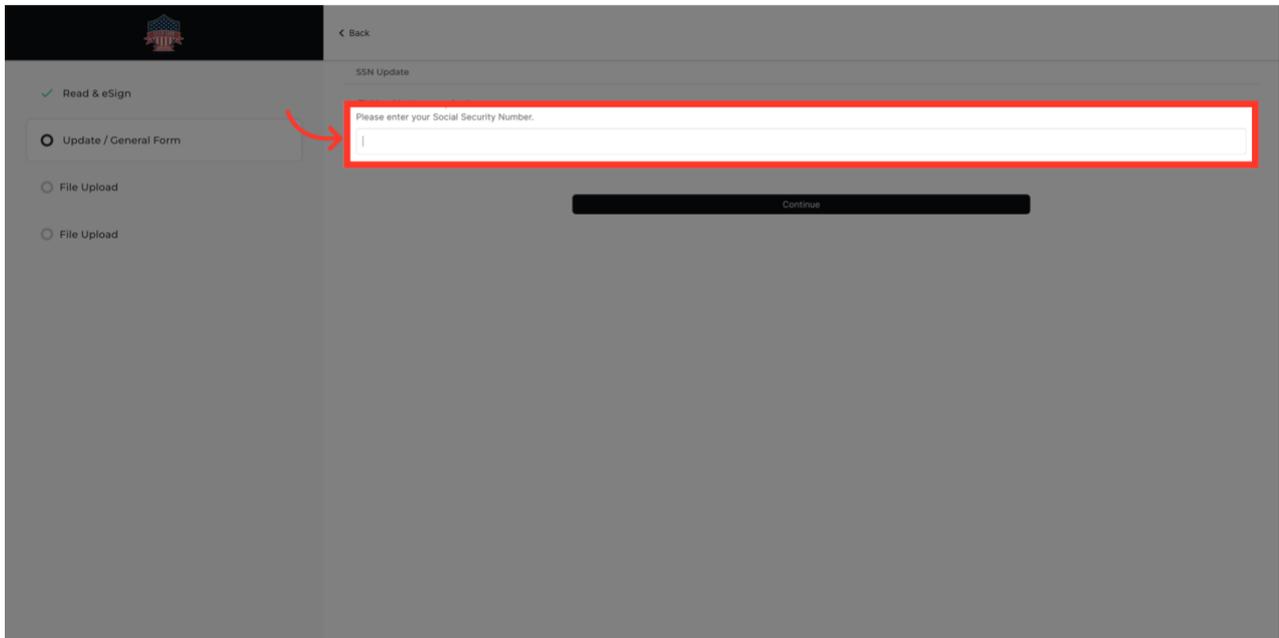
Type Sign

ENTER YOUR SIGNATURE HERE

Nicole Wellman
Sign Here

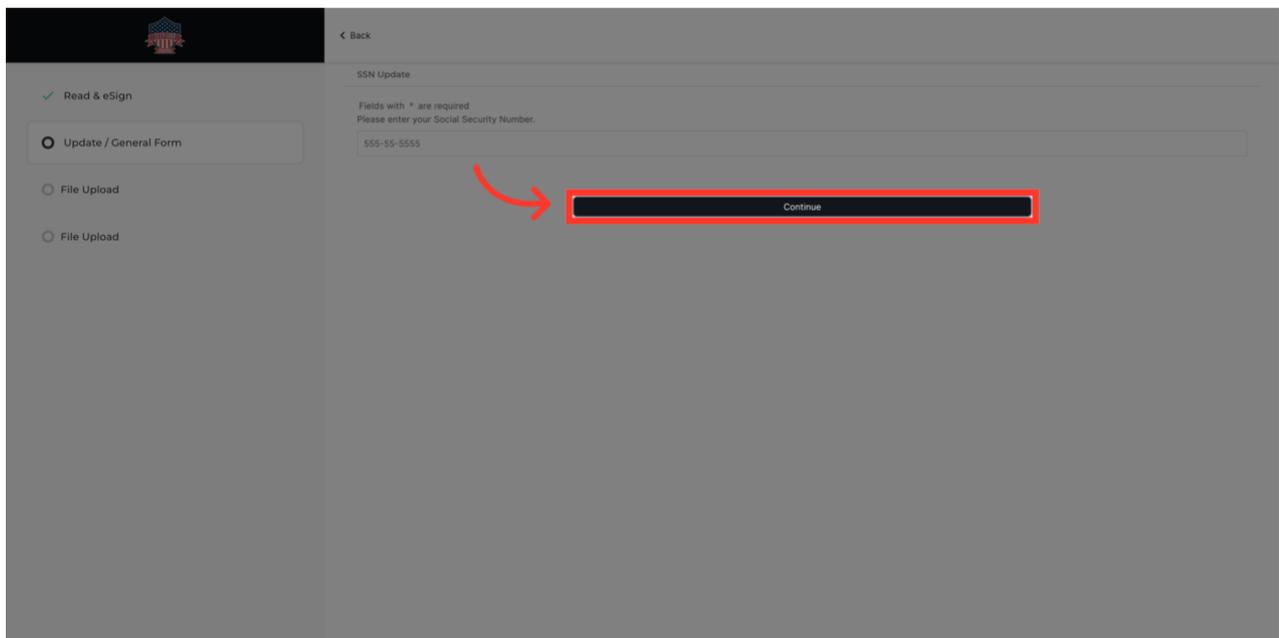
Confirm signature

15 Enter your Social Security Number



The screenshot shows a web interface for updating a Social Security Number (SSN). On the left, there is a sidebar with a navigation menu containing the following items: "Read & eSign" (checked), "Update / General Form" (selected), "File Upload", and another "File Upload". The main content area is titled "SSN Update" and includes a "Back" button. Below the title, there is a text prompt: "Please enter your Social Security Number." followed by an empty input field. A red arrow points from the "Update / General Form" menu item to the input field. Below the input field is a dark "Continue" button.

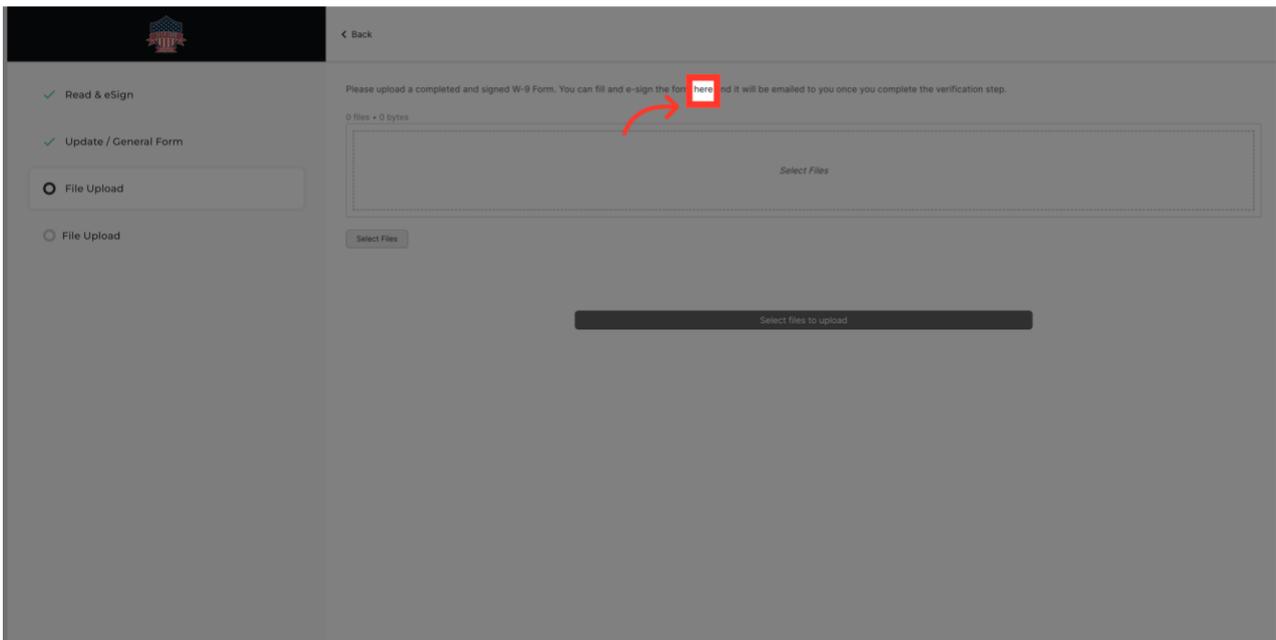
16 Click "Continue"



This screenshot shows the same "SSN Update" form as in the previous step. The input field now contains the placeholder text "SS-SS-SSSS". Above the input field, there is a note: "Fields with * are required" and "Please enter your Social Security Number." A red arrow points from the input field to the dark "Continue" button, which is now highlighted with a red box.

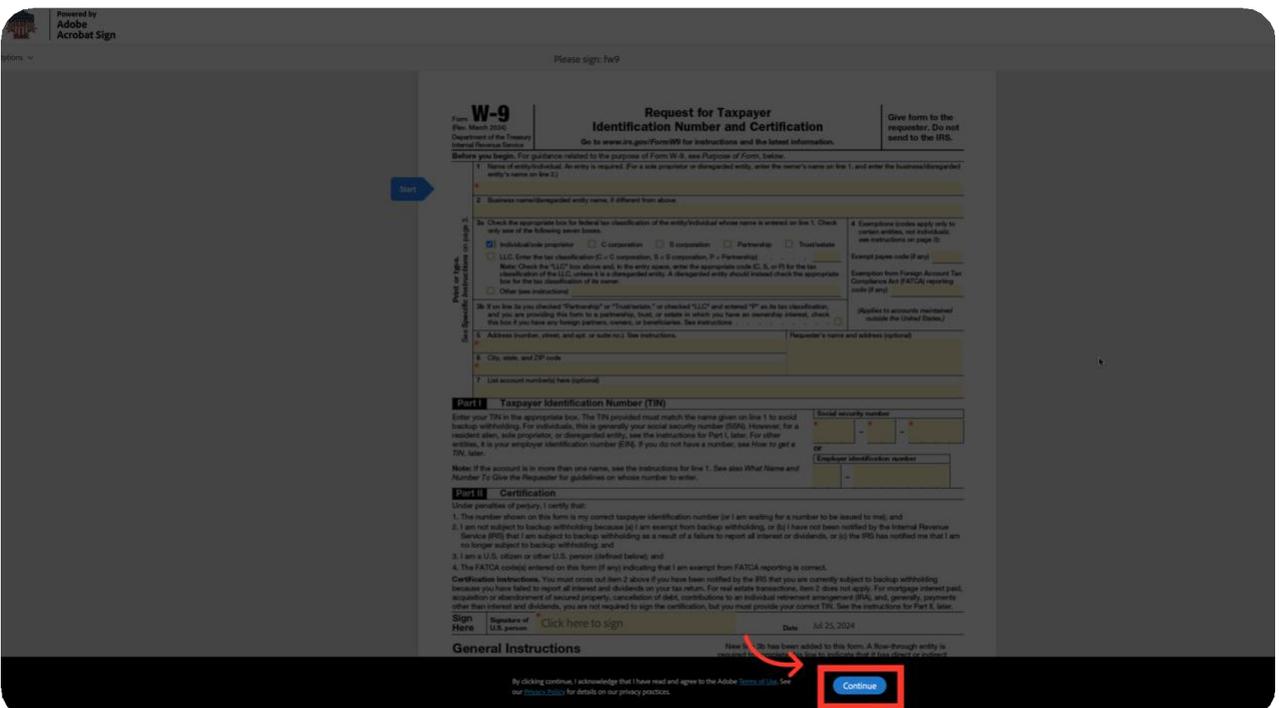
17 Open the W-9 Form

The next step is to provide a completed and signed W-9 form. Click here to access an online version of this form.



The screenshot shows a web interface with a dark header and a light gray main area. On the left, there is a sidebar with three options: "Read & eSign", "Update / General Form", and "File Upload". The "File Upload" option is selected. In the main area, there is a text prompt: "Please upload a completed and signed W-9 Form. You can fill and e-sign the form [here](#) and it will be emailed to you once you complete the verification step." A red arrow points to the word "here". Below the text, there is a large dashed box labeled "Select Files" and a "Select Files" button. At the bottom, there is a dark button labeled "Select files to upload".

18 Click "Continue"



The screenshot shows the W-9 form titled "Request for Taxpayer Identification Number and Certification". The form is divided into several sections: "Part I Taxpayer Identification Number (TIN)", "Part II Certification", and "General Instructions". The "Continue" button is highlighted with a red box. A red arrow points to the "Continue" button. The form also includes a "Sign" button and a "Date" field. The footer contains a disclaimer: "By clicking continue, I acknowledge that I have read and agree to the Adobe Terms of Use. See our Privacy Policy for details on our privacy practices."

19 Fill out the W-9 Form

Click "Next" and fill out all required fields

The screenshot shows the Adobe Acrobat Sign interface for a W-9 form. A red arrow points to a blue 'Next' button. Several input fields are highlighted with red boxes: the name field (1), the tax classification field (3a), the address field (5), the city/state/zip field (6), the TIN field (Part I), and the social security number field. A 'Click here to sign' link is also highlighted in red.

20 Submit your Signature

Type or draw your name to e-sign and click "apply"

The screenshot shows the same W-9 form with a signature overlay. The overlay is a white box with a red border containing a red 'Sign' button, the text 'Type your signature here', and 'Close' and 'Apply' buttons. A red arrow points to the 'Sign' button. The background form fields are partially visible and dimmed.

21 Click to Sign

1175 Peachtree St NE
6 City, state, and ZIP code
Atlanta, GA 30361
7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.
Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification
Under penalties of perjury, I certify that:
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest or tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not subject to backup withholding certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person Nicole Wellman Date Jul 25, 2024

Do not submit if you do not trust the requesting party or if you suspect phishing or fraudulent activity.

By signing, I agree to this document, the [Consumer Disclosure](#) and to utilize electronic signatures.

Click to Sign

22 Enter your Email

Enter your email and "Click to Sign" to complete the signing process

Form W-9
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Enter Your Information
Please enter your email and then click to sign this document.

Cancel Click to sign

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)
Nicole Wellman

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.
 Individual/sole proprietor C corporation S corporation Partnership Trust/estate
 LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership)
Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.
 Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any)
Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)
(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions.

5 Address (number, street, and apt. or suite no.). See instructions.
1175 Peachtree St NE

6 City, state, and ZIP code
Atlanta, GA 30361

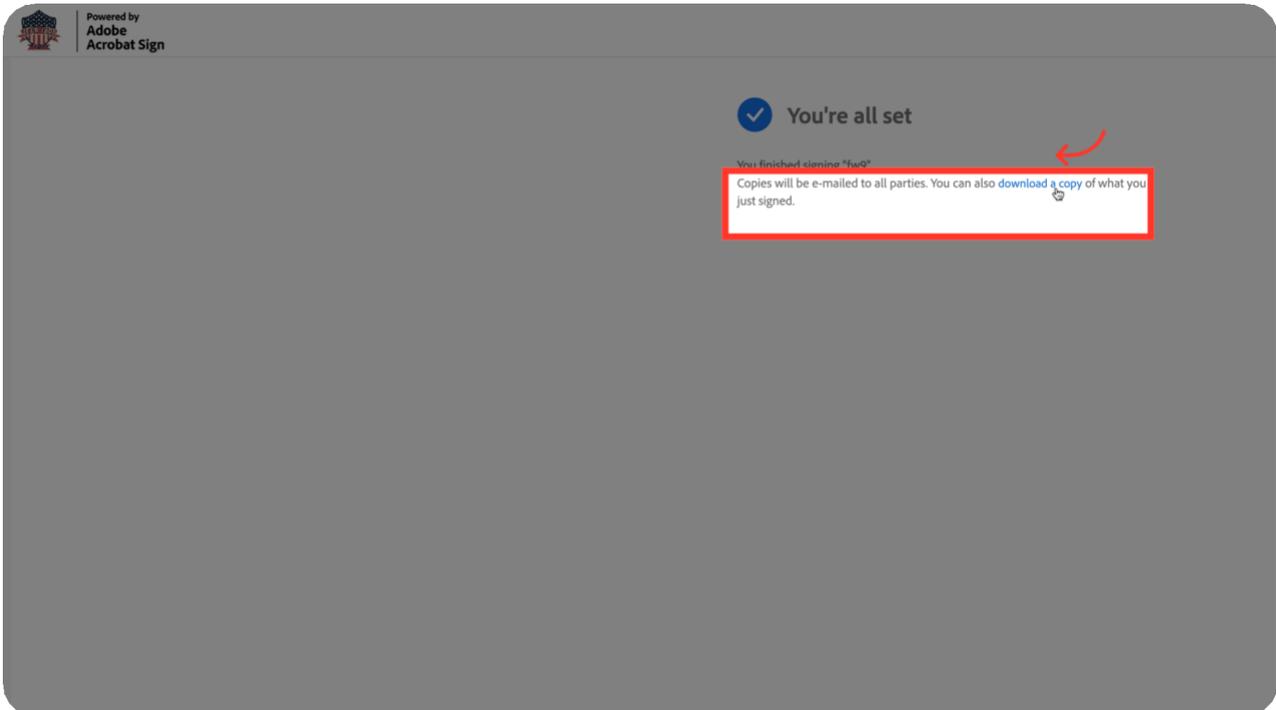
7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

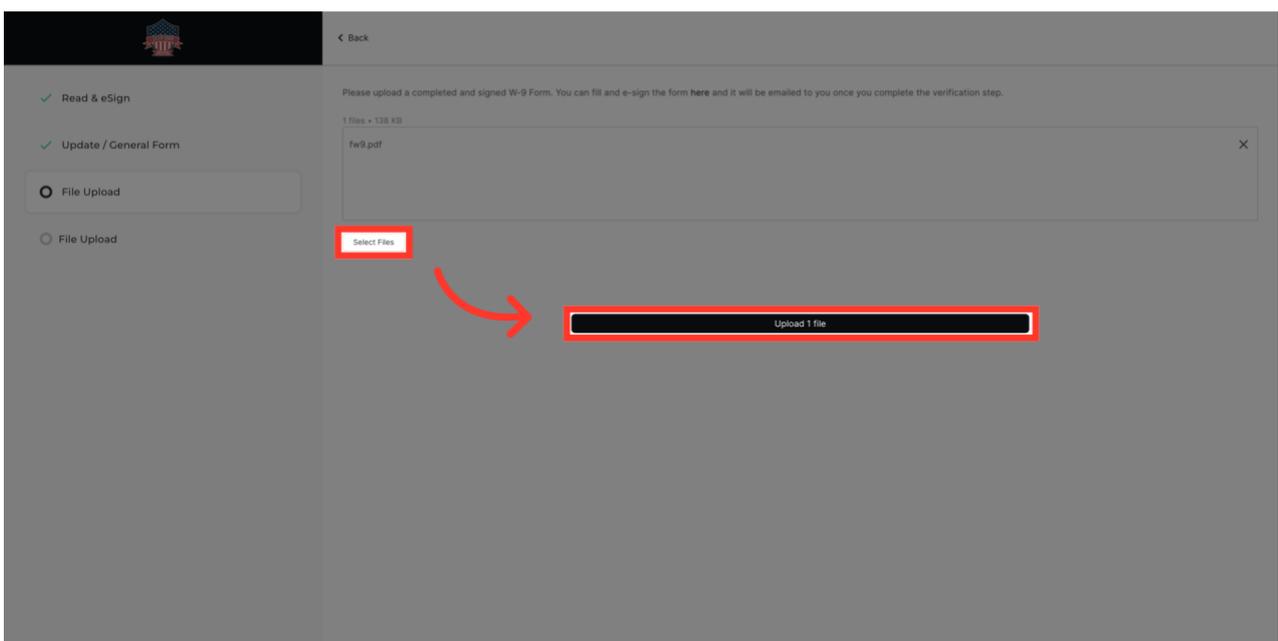
23 Download the W-9 Form

Click the link to download a signed copy of the W-9 form.



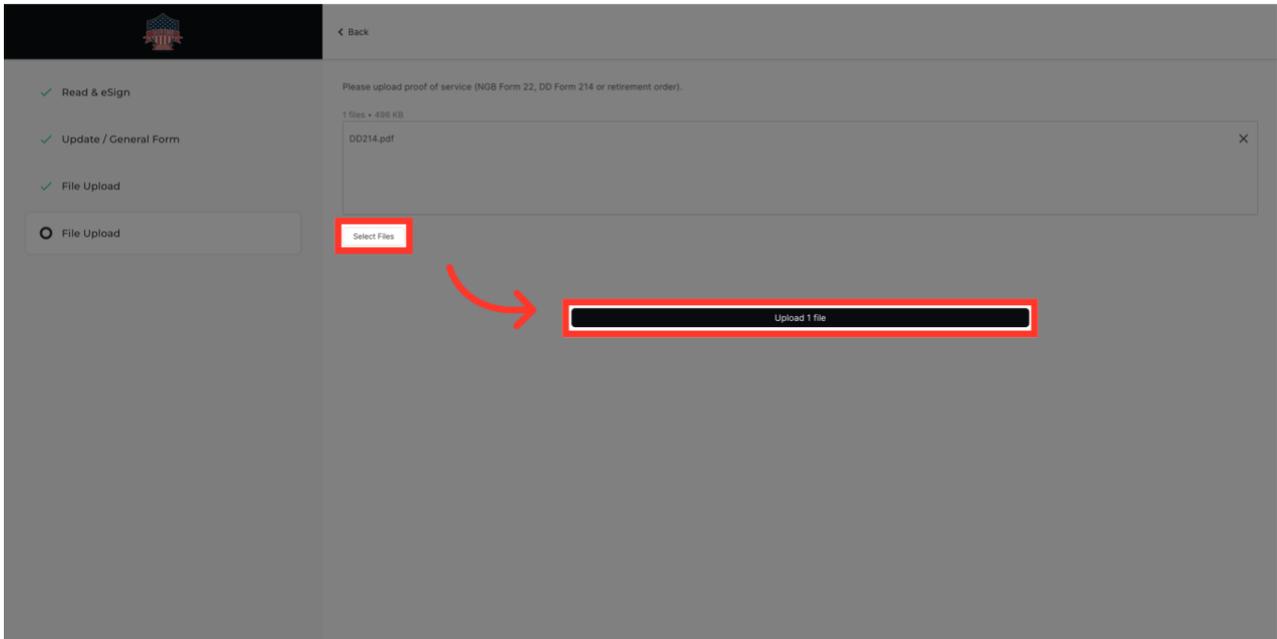
24 Upload the W-9 Form

Switch back to the JEEP portal to upload your W-9 form. Click "Select Files" to open the files on your computer, select the W9 Form you just downloaded, and then click "Upload File"



25 Upload Proof of Service

The final step is providing proof of service, such as a DD Form 214. Click "Select Files" to access the files on your computer, select the appropriate form, and then click "Upload File".



26 Registration Completed!

You are now registered as a JEEP assistant and can start submitting leads. We recommend watching our lead submission training before submitting your first lead. Explore the JEEP Portal to find the resources available to you as a JEEP Assistant.

